



Charging and Remissions Policy

Furze Platt Senior School Charging and Remissions Policy

The Education Reform Act of 1988 requires that the Governors of all schools work out and inform parents about the policy of the school in making charges for various activities.

The Governing Body recognises the valuable contribution that the wide range of additional activities including day and residential educational visits, musical and theatrical performances can make towards the children's personal, social and cultural education. These activities provide pupils with experiences beyond the normal scope of the National Curriculum.

The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

Purpose

To set out what activities the Academy will charge for and to whom.

Charging Policy

The Governors of the Academy have decided on the following **charging policy**:

Parents/carers may be asked to pay a charge for:

1. all board and lodgings on residential visits
2. activities wholly or mainly outside normal school hours if the activities are NOT part of the National Curriculum or are NOT legally required religious education or are NOT for an authorised public examination.
3. Visits from outside groups – e.g. Theatre companies, Music Ensembles
4. Damage to, or loss of, Academy property caused deliberately or accidentally by your child. Parents / carers will be notified prior to the charges being administered.
5. Instrumental music lessons provided at the school. Parents and the Instrumental Teacher make a contract together. Parents will be asked to make a voluntary contribution.
6. Pupils will be expected to return all equipment, materials, books, etc. issued to them by the Academy. A charge will be made by the Academy if such equipment is not returned.
7. You may be asked for **voluntary** contributions towards activities which can only go ahead if sufficient voluntary contributions are made to help to cover the cost. The Academy will not exclude your child if you are unable or unwilling to make a voluntary contribution. However, if insufficient contributions overall are received then such events will be cancelled.

You will NOT be charged for:

8. Books, equipment or transport costs for normal courses offered by the Academy. You may be asked to pay for materials if you tell the school in advance that you wish to own a final product, e.g. art and technology projects/coursework.
9. You will **not** be asked to pay a charge for public examinations unless:

- your child has failed to attend lessons or has not done the required work or has failed to attend an exam without the production of a medical certificate;
- your child has not properly prepared for an examination for which you wish him/her to be entered;
- where the school supports a remark or return of an exam paper (parental requests will be charged for and a rebate will be payable if the remark is justified);
- your child is re-sitting an exam or module.

The Governors leave it to the Headteacher to decide the proportion of the costs of activities between public and non-public funds. The Chair of Governors and the Headteacher will decide upon the result of any individual case which arises from this charging policy.

Remissions Policy

Remissions will be considered for pupils whose parents/carers are in receipt of free school meals.

Any further remissions will be at the absolute discretion of the governors.

This policy should be read in conjunction with:

Education Act 1996 402, 450-458, 460 , The Education (School Sessions and Charges and Remissions Policies)/(Information) (England) Regulations 1999 SI1999 No. 2255, The Education (Residential Trips) (Prescribed Tax Credits) (England) Regulations 2003:SI 2003/ 381, The Education (Pupil Registration) Regulations 1995: SI 1995/ 2089 (as amended by The Education (Pupil Registration) (Amendment) Regulations 1997: SI 1997/ 2624, and by The Education (Pupil Registration) (Amendment) (England) Regulations 2001: SI 2001/2802) . DfES Circular 2/89 . EA (School Sessions and Charges and Remissions Policies) (Information) (England) Regulation 1999. Governors' Guide to the Law.