

## Sixth Form Weekly News - The Headlines:

- A reminder of the procedure for if teacher is not in your lesson: the teacher will have set work to complete and unless another arrangement has been agreed, you are to remain in that lesson.
- Uniform - It is a requirement to wear a blazer for all students. If you forget a blazer, please go to Mrs Pasa. These should not be left in your car!
- TSS – to reiterate:
  - 1) TSS is for Silent Study – this means that people in the booths also need to be quiet. If you want to chat, or work on a project together, please use the canteen or the common room.
  - 2) There is a seating plan in place for a reason. By now, you know who you sit with, so please stick to it and don't try to sit with other people. The actual location of the table may change where you sit BUT the people should remain the same.
  - 3) Sit in the seating plan immediately at the beginning of the session – treat this like any other lesson. You should not be socialising in the booths when the session has started
  - 4) Please sit in a professional manner – not with legs up on the seats or benches.
- If you know you are going to be absent from a lesson for a test, trip or appointment, it is courteous to email the teacher and explain you will be absent. You will be expected to catch up on missed work.
- Please remember to record your absence on Class charts by 8.45am so it can be picked up by attendance
- Microsoft Form for signing in and signing out can be found here - <https://forms.office.com/e/rYHXm0Z7pC>. Please remember that you must be signed in with your school email address. You also should go to Mrs Pasa to sign in.

### Upcoming dates:

- Wednesday 24<sup>th</sup> January – Performing Arts Evening
- Wednesday 31<sup>st</sup> January – UCAS Deadline
- Monday 5<sup>th</sup> – Thursday 8<sup>th</sup> February – School Musical
- Friday 9<sup>th</sup> February – End of Term



# PSHE schedule



School week	Date	Period
Term 3, Week 4	23/01/24	P5 (in the theatre)
Term 3. Week 5	30/01/24	P2
Term 3, Week 6	09/02/24	P2



This week has been the launch of Work Experience. Although this is in July, it is crucial that students start to secure places now.

Work experience takes place from the 15-19th July 2024 and students need to find their own placements. An alternative Work Experience will be offered through school if students don't manage to secure a placement. However, this is an exciting opportunity for students to experience a different environment and build on their key transferable skills. It is also an opportunity to do something that they can use when applying for their next steps after Sixth Form.

In form time we have been looking at CV writing and how to research and contact placements. Below and on the next page are some of the most important points from the week:

## Where to look?

- Sharepoint- [previous WEX placements](#)
- Pathway CTM
- Unifrog – special opportunities tool
- Student Ladder
- Asking relatives if they know anyone in a particular industry.
- Companies that attended CHEF – did you speak to anyone there?
- Asking speakers who have come in to give careers/HE talks
- <https://www.diamond.ac.uk/Careers/Students/Schools-Work-Experience.html> for students interested in scientific research

## How should I approach?

- You can email, phone or visit the company in person.
- Not sure who to contact? Usually it's the HR (human resources) department of a company.
- Demonstrating good communication skills will put you at an advantage when seeking WEX placements (your email is more likely to be read!)
- Be prepared to contact as many places as possible – this in itself helps to develop your confidence, resilience and versatility.

## How should I write an e-mail?

- Have a relevant subject line.
- Start with an appropriate greeting.
- Keep your message short and concise, but with relevant information.
- Be consistent with your font.
- Write a simple closing.
- Do a final spelling and grammar check.
- 

Check which email address you are using. If you are using your school account, then a reply may not make it through the filter.

## What should go in your CV?

- Your name and contact details
- Skills and personality traits that show you are a fit for the job description advertised (remember the starting activity??)
- Your education and qualifications
- Past jobs and work experience
- Interests that show the 'whole person'
- Referees – people who can back up what you say on your CV

## What should I say?

1. The reason for contacting them (or the company. You might ask if they could forward your email to the relevant person).
2. When the placement would take place. Monday 15<sup>th</sup> July to Friday 19<sup>th</sup> July 2024.
3. Why you would be a good WEX applicant.
4. What you're hoping to gain from a placement at their company.
5. You may wish to attach a CV (more on this tomorrow)

### Signing off:

1. I look forward to hearing from you.
2. Sincerely
3. Kind regards

Remember- start contacting companies now! Do not leave it until the last minute. Any help needed please do speak to your tutor, Mrs Kalinowski or Mr Ging.



Hope you've all had a good week. PPEs are always a tough one so I hope you find time over the course of the weekend to relax and recharge before hitting the books again on Monday!

Whilst it's easy to put the PPEs out of your mind now that you have completed them, I would encourage some self reflection over the course of the next week (I'm sure your teachers will be doing this with you too).

For each subject:

- 1) What do you feel has gone well and why?
- 2) What do you think has gone less well and why?
- 3) What would you do again in preparation? What was helpful?
- 4) What would you avoid doing again in preparation? Why?



# Apprenticeship Opportunity Year 12



**Mon 5 Feb | 17:30 - 19:00**

## **Deloitte Apprenticeship Insight Evening**

**Start your first steps towards a thriving career with Deloitte's apprenticeship insight evening.**

If you are in year 12 or would like to learn more about apprenticeships and are interested in finance and/or consulting then this event is perfect for you!

By joining Deloitte, you'll be connected to inspiring colleagues across the globe. They offer a huge range of career opportunities, where you can choose your own impact and build a future that suits you.

In every one of their 21 offices across the UK and offshore, you'll find opportunities to work with local and global clients, connect with teams across the world and develop both your technical and personal skills. In a work environment where you're encouraged to be your true self, you can dream bigger, think creatively and deliver real impact. So, throughout your time with Deloitte, you'll connect with colleagues who share a common purpose and unite to tackle their clients' biggest challenges.

What will I get out of it?

- An insight into what programmes Deloitte offer.
- A spotlight on their [Tax Consulting BrightStart Apprenticeship](#) Programme.
- Application support and advice direct from Deloitte's early talent team.
- Valuable experience to help you WIN with your applications!!

### **Event Details:**

Abbots House, Abbey Street, Reading, RG1 3BD

5th February | 5:30pm-7pm

Here is the registration link: <https://pathwayctm.com/event/deloitte-application-clinic/>



## CURRENT LOCAL PART-TIME JOB OPPORTUNITIES

The pub and restaurant The Hind's Head in Bray is looking for kitchen staff and front of house positions. Please send your CV to [hannah@thefatduck.co.uk](mailto:hannah@thefatduck.co.uk)

## APPRENTICESHIPS

### Apprenticeships with Virgin Media O2

Virtual insight session | 05/03/24 | 3.30-5pm

In this virtual insight session, you will hear from current and past apprentices in both STEM and non-STEM career roles at Virgin Media O2. Roles include: being out and about helping customers, diving into the data that drives the business, or connecting communities through network expansion. Apply here by 20th Feb: <http://tinyurl.com/32rutpe6>

### Apprenticeships FOR CHEMISTRY STUDENTS within the Science Industry:

Reading Scientific Services Ltd are hosting an Open Evening for prospective students and their parents. There will be a quick introduction presentation about the company, how apprenticeships work and the kind of work they'd be doing, as well as the chance to have a look around a couple of our labs and meet some of our current apprentices. This will be on the evening of **8<sup>th</sup> February, with 2 slots – either 5.30-6.30pm or 6.30-7.30pm**. Please find below the sign-up link <https://forms.office.com/r/eTEJJasADQ>

## WORK EXPERIENCE

This week is all about the Year 12s starting to look for work experience and for the next few weeks, I hope to be writing about various opportunities that students can follow up on.

### For students interested in a placement in medicine or other healthcare

Royal Berks Hospital in Reading is offering placements. The window to apply is 25th February to 17th March 2024 (or until all places are full). Please ask me if you would their email address.

### For students interested in accounting

Mrs Kalinowski emailed students this week about an opportunity with MHA  
<http://tinyurl.com/2p97wdre>

**For students interested in opportunities within the Ministry of Defence**, the security organisation, **Atomic Weapons Establishment, AWE**, is inviting a handful of lucky students to join their in-person event at Reading Town Hall on Tuesday 6th February 2024 from 5pm - 8pm

Link to sign up:

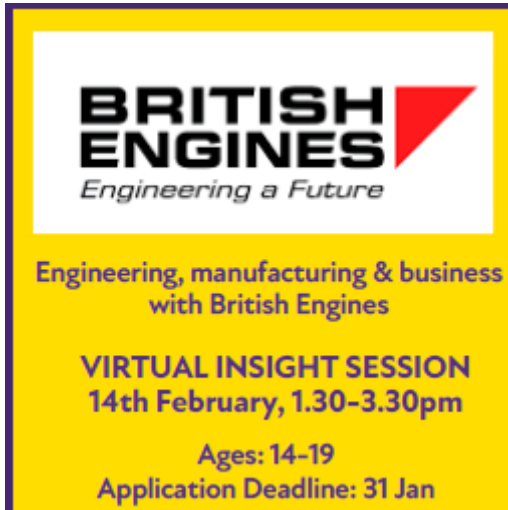
<https://mailchi.mp/48a43f7c579f/law-work-experience-for-y13-students-12671068>

## FEB HALF TERM OPPORTUNITIES

Finally, Speakers 4 Schools have organised several opportunities during February half term. Please see the next page for more details



1



A 2 hour insight session during which they will discuss future in-person work experience & apprenticeships

2



3



### Links to apply:

1) British Engines: <http://tinyurl.com/vzpmaemx>

2) For **female & non-binary** students interested in technology, data, research, strategy and design: <http://tinyurl.com/mrew75b3>

3) Mitie Foundation: <http://tinyurl.com/f8n5b3ba>

# UNIQ 2024

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*A completely free programme*  
from the University of Oxford

Expert advice and mentoring for  
**application** and **study** at Oxford

Insight into **academic** and  
**college life** at Oxford with our  
free four-day residential or a  
free open day trip

“UNIQ gave me the confidence and  
information to apply to Oxford”

## UNIQ is for students ...

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At **UK state schools** in year 12 (England &  
Wales), year 13 (NI), or S5 (Scotland)

With high **academic potential**

From educational & socioeconomic  
backgrounds **underrepresented** at Oxford

**Find out more and apply**  
by 23 January 2024

**[www.uniq.ox.ac.uk](http://www.uniq.ox.ac.uk)**



UCAS deadlines for the 2024 cycle



2024 ENTRY KEY DATES


2 May 2023	UCAS' search tool displays 2024 courses.
9 May 2023	The adviser portal opens for 2024 entry. From this date, you can set up your adviser portal ready for your students to link to your centre.
16 May 2023	Undergraduate applications open for 2024 entry. From this date, applicants can start their applications and send them to you for references and approval.
12 July 2023	Conservatoire applications open for 2024 entry. From this date, applicants can register, pay, and send their applications.
5 September 2023	Completed undergraduate applications can be submitted to UCAS.
2 October 2023 18:00 (UK time)	Application deadline for conservatoire music applications. Applications for dance, drama, and musical theatre courses may have a different deadline – check conservatoires' websites for information.
16 October 2023 18:00 (UK time)	Deadline for applications to the universities of Oxford and Cambridge, and for most courses in medicine, dentistry, and veterinary medicine / science. The reference must be completed before the application can be sent to us.
31 January 2024 18:00 (UK time)	Equal consideration date for applications for most undergraduate courses. The reference must be completed before the application can be sent to us. Deadline for most conservatoire undergraduate dance, drama or musical theatre courses. Check on the specific course to be sure.
28 February 2024	Extra opens – applicants who have used all five choices and are not holding any offers may be able to add another choice in their application.

Everything you need is on your UCAS HUB

BE THE FIRST TO HEAR ABOUT VACANCIES BY SUBSCRIBING FOR SMART ALERTS!

INTERESTED IN APPRENTICESHIPS? >

0% Your to do list  
Open to do list >

 Your preferences  
Update for a better experience >

1

 Your notifications  
Open notifications >

YOUR 2023 APPLICATIONS

29%  
IN PROGRESS

FAVOURITES


TOP 5 COURSES UNI & COLLEGES LOCATIONS SUBJECTS PAGES

Al-Maktoum College of Higher Edu...  
316 mi

Arts Educational Schools  
83 mi

ARU London  
92 mi

Aston University, Birmingham  
40 mi



University of Southampton

MASTERING YOUR SUBJECT

LEARN MORE

BECOME AN RAF WEAPON TECHNICIAN TODAY

# Opportunities to engage with



- The 2023 Gresham College public speaking competition will be launched soon. Keep an eye on the following page for updates - <https://www.gresham.ac.uk/schools-and-colleges/gresham-competition>
- Upcoming talks from Speakers4Schools can be found here - <https://www.speakersforschools.org/upcoming-broadcasts/>
- Upcoming careers and employment opportunities through Speakers4Schools can be found here - <https://www.canva.com/design/DAFgXaCPtDs/pnRPUb84yhbZYuq85IM4fg/view#1>
- Work experience opportunities over half-term can be found here - [https://www.canva.com/design/DAft31HgCco/1d5hlm6y\\_XFLXmAvroSYKg/view#1](https://www.canva.com/design/DAft31HgCco/1d5hlm6y_XFLXmAvroSYKg/view#1)
- Sign up to <https://pathwayctm.com/student-register/> for free to engage with opportunities from the UK's top employers.

## Be a Bright Futures Star

Did you know  
Specsavers  
can offer you a  
bursary whilst you  
are studying?

One **Bright Futures** Star  
each year will receive:

A welcome  
gift

£100 worth of  
vouchers to  
support their  
studies

A part-time  
role in store

with the opportunity of  
equipment (to the value of  
£1,000) and graduation support.  
If you then choose to study  
Optometry at university, leading  
to a career with Specsavers.



England and NI



Scotland

The **Specsavers Bright Futures Bursary** supports local STEM students through school and on to university.

Visit your local store  
to find out more.

Specsavers

# App to explore for the creative industries

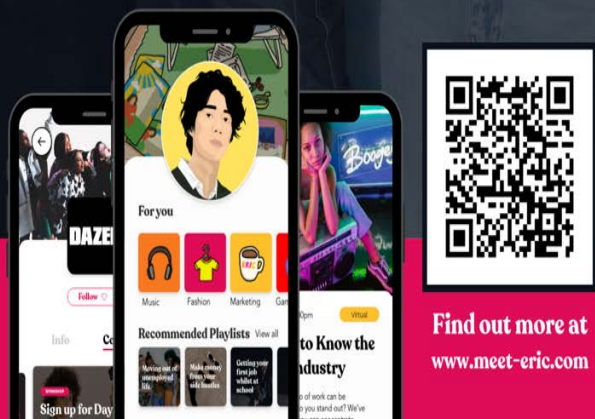
# ERIC

## The #1 app for creative career experience

The best local free training programmes, career schemes, access initiatives, events & workshops, All in one place.

Browse effortlessly & find a career experience that's right for you, in your area..

Available FREE on iOS & Android



## What are the 16 Creative Industries?

1. Advertising, Marketing & PR
2. Architecture
3. Art & Crafts
4. Design
5. Digital Media
6. Fashion
7. Film & TV
8. Gaming
9. Media
10. Music
11. Podcasts, Radio & Audio
12. Photography & Videography
13. Publishing
14. Theatre & Performing Arts
15. Writing & Journalism
16. VFX & Animation

No, not at all! All subjects & skills feed into the Creative Industries. E.g.:

- Historical Film & TV productions often employ historians as script fact-checkers
- The heritage & museums sector requires chemists to help restore artefacts
- VFX & Gaming require mathematical skills to code & create special effects & games

These are just a few examples of the thousands of jobs people don't know exist in the creative industries

**Isn't the Creative Industries just for music, drama & art students?**

Yes, literally millions!

3.3 million people work in creative jobs in the UK

There will be 1 million additional creative jobs by 2030



Find out more at  
[www.meet-eric.com](http://www.meet-eric.com)

**Are there lots of creative jobs available?**

# Our school communication systems within the Sixth Form

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The following platforms and systems are used across the school. Please get in touch ([sixthform.admin@furzeplatt.net](mailto:sixthform.admin@furzeplatt.net)) if you have any issues with these systems.

- Parentmail – this is how information about the school will be communicated home and acts as a payment platform for trips etc.
- Classcharts – this is an attendance and behaviour monitoring tool and the only way to report absences. This must be done by 8.45am daily.
- Go4Schools – this is how reports will get home about working at grades, attitude to learning and predicted grades.
- Parents' Evening booking system – this will go live nearer the time of parents' evening and we will be in contact with regards to this.

