

Behaviour for Learning Policy

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We have carefully considered and analysed the impact of this policy on equality and the possible implications for students with protected characteristics, as part of our commitment to meet the Public Sector Equality Duty (PSED) requirement to have due regard to the need to eliminate discrimination, advance equality of opportunity and foster good relations.

Under the equality duty all schools must have due regard to the need to eliminate discrimination, advance equality and foster good relations between lesbian, gay and transsexual pupils and those who do not share those protected characteristics.

1. Aims

At Furze Platt Senior School every student should be taught in an atmosphere that permits them to gain maximum benefit from every lesson. To achieve this, this Behaviour for Learning Policy has been developed which seeks to give sanctions for poor choices of behaviour and rewards for positive behaviour.

This policy aims to:

- Provide a **consistent approach** to behaviour management, including fostering, maintaining and rebuilding relationships.
- **Define** unacceptable behaviours, including bullying.
- Summarise the **roles and responsibilities** of different people within the school community with regards to behaviour management.
- Outline our system of **recognition, rewards and support**, as well as **sanctions**.

2. Legislation and statutory requirements

2.1. This policy is based on advice from the Department for Education (DfE) on:

- [Behaviour and discipline in schools](#)
- [Searching, screening and confiscation at school](#)
- [The Equality Act 2010](#)
- [Use of reasonable force in schools](#)
- [Supporting pupils with medical conditions at school](#)
- [Special educational needs and disability \(SEND\) code of practice](#)

2.2. In addition, this policy is based on:

- Section 175 of the Education Act 2002, which outlines a school's duty to safeguard and promote the welfare of its pupils
- Sections 88-94 of Education and Inspections Act 2006, which requires schools to regulate pupils' behaviour and publish a behaviour policy and written statement of behaviour principles, and give schools the authority to confiscate pupils' property
- [DfE guidance](#) explaining that academies should publish their behaviour policy and anti-bullying strategy online
- This policy complies with our funding agreement and articles of association

All members of the school community have a responsibility to advise the Designated Safeguarding Lead of behavioural changes, which may indicate extremism, radicalisation and other safeguarding concerns as set out in the schools Child Protection and Safeguarding policy.

3. Philosophy and Values

- 3.1. Furze Platt is a highly **aspirational, high achieving** and fully **inclusive** school providing an **outstanding education** that enables all our students to achieve **excellent outcomes**.
- 3.2. Our vision is that members of the Furze Platt community consistently demonstrates the school's values of **ACHIEVE**, through:

<i>Being</i>	<i>Ambitious</i>
<i>Being</i>	<i>Collaborative</i>
<i>Being</i>	<i>Happy</i>
<i>Having</i>	<i>Integrity</i>
<i>Showing</i>	<i>Endurance</i>
<i>Showing</i>	<i>Versatility</i>
<i>All of which lead to</i>	<i>Excellence</i>

- 3.3. Our Behaviour for Learning Policy reflects our values. Our ethos is founded on encouraging positive relationships through praise, the celebration of success and recognising and rewarding achievement. This philosophy is one which encourages students to learn together, to be kind and courteous to others, to understand and respect others and to take responsibility for their actions. Equally, where required, sanctions will be implemented where behaviours require it.
- 3.4. DfE legislation requires all schools to have measures to encourage good relationships and prevent all forms of bullying amongst students. The school has a statutory power to discipline students for breaches of school rules, failure to follow instructions, or other unacceptable conduct. This extends to all staff, although the Headteacher may limit certain powers to certain members of staff. Additionally, we have a statutory power to regulate the actions of students when off school premises, although this must be proportionate and reasonable.

4. Core principles

- 4.1. Promoting and reinforcing positive relationships is underpinned by the following restorative principles:
- Everyone has a unique and valued perspective and needs an opportunity to express this, and feel heard
 - Our feelings inform how we behave
 - Our actions and deeds impact on those around us
 - When our needs are met we can function at our best and that all our actions are strategies we have chosen to meet our needs at the time
 - Those who have been affected by an issue or problem are the people best placed to find ways forward, in collaboration with each other
- 4.2. These principles help students to take responsibility for their actions and foster positive relationships. As a community we work hard to ensure that we work together to promote these values, which will deliver positive relationships, and a close partnership between all stakeholders in our school community.
- 4.3. Our Behaviour for Learning policy has two strands to it:
- Promoting learning - recognising and rewarding effort and positive actions.
 - Sanctions & Restoration - strategies and restorative actions for effectively re-building and maintaining relationships when actions have not met school expectations.
- Our intention is to place much more emphasis on the first of these two strands whilst recognising that it is important to have a clear procedure in place for the second.
- 4.4. The school has a statutory duty to ensure that this policy is carried out with a view to safeguarding and promoting the welfare of children and the general duty to eliminate discrimination.

5. Definitions

- **Child protection** refers to the process undertaken to protect children who have been identified as suffering, or being at risk of suffering significant harm.
- **Staff** refers to all those working for and on behalf of the school, full or part time, in either a paid or voluntary capacity.
- **Child** refers to all young people who have not yet reached their 18th birthday.
- **Parent** refers to birth parent and other adults who are in a parenting role, for example step- parents, foster carers and adoptive parents.
- **Inappropriate behaviour / misbehaviour** is defined as:
 - Disruption in lessons, in corridors between lessons, and at break and lunchtimes
 - Non-completion of classwork or homework (due to lack of effort)
 - Poor attitude
 - Failure to follow reasonable instructions from school staff
 - Incorrect uniform
- **Serious inappropriate behaviour / misbehaviour** is defined as:
 - Repeated breaches of the school rules
 - Any form of bullying
 - Sexual assault, which is any unwanted sexual behaviour that causes humiliation, pain, fear or intimidation
 - Vandalism
 - Theft
 - Fighting
 - Smoking
 - Racist, sexist, homophobic, transphobic or any other form of discriminatory behaviour
 - Possession of any prohibited items. These are:
 - Knives or weapons
 - Alcohol
 - Illegal drugs
 - Stolen items
 - Tobacco and cigarette papers
 - Fireworks
 - Pornographic images
 - High Caffeine/Energy Drinks
 - Any article a staff member reasonably suspects has been, or is likely to be, used to commit an offence, or to cause personal injury to, or damage to the property of, any person (including the student)

This is not an exhaustive list and there may be other misbehaviours that are deemed unacceptable at any given point in time that are not listed above.

- Bullying is defined as the repetitive and/or intentional harming of one person or group by another person or group, where the relationship involves an imbalance of power. Bullying is, therefore:
 - Deliberately hurtful and/or
 - Repeated, often over a period of time and/or
 - Difficult to defend against

Type of bullying	Definition
Racist	Bullying another person based on their ethnic background, religion or skin colour. Racist bullying is a criminal offence under the Crime and Disorder Act 1998 and Public Order Act 1986.
Homophobic	Bullying another person because of their actual or perceived sexual orientation.
Transphobic	Bullying based on another person's gender 'variance' or for not conforming to dominant gender roles.
Sexist	Bullying based on sexist attitudes expressed in a way to demean, intimidate or harm another person because of their sex or gender. Sexist bullying may sometimes be characterised by inappropriate sexual behaviours.
Sexual	Explicit sexual remarks, display of sexual material, sexual gestures, unwanted physical attention, comments about sexual reputation or performance, or inappropriate touching.
Emotional	Being unfriendly, excluding, tormenting, threatening.
Physical	Hitting, kicking, pushing, taking another's belongings, any use of violence or threat of violence.
Direct or indirect verbal	Name-calling, sarcasm, spreading rumours, teasing.
Cyber-bullying	Bullying that takes place online, such as through social networking sites, messaging apps or gaming sites.

Details of the school's approach to preventing and addressing bullying are set out in our Anti-Bullying Policy.

6. Roles & Responsibilities

6.1. Students will:

- Act in a manner which reflects the school's values of ACHIEVE
- Respect school rules
- Respect the rights of others, always behaving with integrity towards all members of the school and wider community
- Recognise that everyone has a unique and valued perspective
- Recognise that what we do and say has an impact on those around us
- Take responsibility for their actions
- Take responsibility for making amends where harm has been caused or relationships have been damaged

6.2. Parents will:

- Have high expectations of their child
- Support their child in demonstrating the values of ACHIEVE
- Encourage their child to take responsibility for their actions and make amends where harm has been caused or relationships have been damaged
- Support their child by attending Parents' Evenings and being available to be contacted
- Support the school's policies
- Sign the annual Home-School Agreement

6.3. All teaching and support staff will:

- Act in a manner which reflects the school's values of ACHIEVE
- Recognise that everyone has a unique and valued perspective
- Recognise that what we do and say has an impact on those around us
- Use restorative language when working with students
- Support students in taking responsibility for their actions and making amends where harm has been caused or relationships have been damaged
- Recognise and praise effort, progress and good conduct, as well as sanctions, via Class Charts

6.4. **Form tutors** will:

6.4.1. Fulfil the responsibilities relevant to all teaching and support staff and in addition:

- Act as a first point of contact for each of their tutees
- Deliver the tutorial programme with guidance from the Head of House
- Work collaboratively with relevant staff and parents to support their tutees

6.5. **Classroom teachers** will:

6.5.1. Fulfil the responsibilities relevant to all teaching and support staff and in addition:

- Engage students by delivering well- planned lessons which meet the needs of students
- Repair and recover working relationships with students before the next lesson, or as soon as is possible, making each day a fresh start
- Take responsibility to respond to inappropriate actions within the classroom consistently
- Ensure that Cover Supervisors and Learning Support Assistants have appropriate guidance when supporting lessons
- Work collaboratively with relevant staff and parents to support students

6.6. **Heads of department** will:

6.6.1. Fulfil the responsibilities relevant to all teaching and support staff and in addition:

- Have a responsibility to support members of their department in implementing the Behaviour for Learning Policy consistently
- Use data to monitor the actions of individuals or groups of students in lessons within their department and take appropriate action to provide support where needed
- Intervene with cases of persistent low level disruption within the department, and facilitate opportunities for students to repair damage caused and understand the impact of their actions.
- Work collaboratively with Heads of House or SLT in cases of more serious incidents within the department, and agree how restoration can be facilitated

6.7. **Heads of Progress and Student Support team** will:

6.7.1. Fulfil the responsibilities relevant to all teaching and support staff and in addition:

- Support form tutors in facilitating the requirements of this policy
- Promote and praise positive actions through assemblies and other means
- Use data to monitor the actions of individuals or groups of students within their House and take action to provide support where needed
- Facilitate restorative meetings between members of the school community
- Work collaboratively with relevant staff, parents and external agencies to support students

6.8. **Senior Leadership Team** will:

6.8.1. Fulfil the responsibilities relevant to all teaching and support staff and in addition:

- Respond promptly to any serious incident
- Have responsibility to ensure that the ethos and values of the school are maintained and that the policy is equitably applied.
- Have responsibility to ensure that resources are deployed in order that the policy is supported, particularly with appropriate professional development
- Within the overarching principles of this policy, provide structures/conditions for staff (particularly Middle Leaders) to use discretion when supporting students in building and maintaining positive relationships.
- Impose sanctions where appropriate, ensuring restoration takes place at an appropriate point

6.9. **Assistant Headteachers (Heads of Key Stages 3, 4 & 5) and Student Support team** will:

6.9.1. Fulfil the responsibilities relevant to all teaching and support staff and in addition:

- Maintain responsibility for the day to day management and implementation of the Behaviour for Learning Policy
- Facilitate restorative meetings between members of the school community

- Maintain day to day responsibility for all investigation and evidence required leading to more serious consequences, including exclusion of students, in consultation with other members of the Leadership Team and Heads of Progress as appropriate
- Take responsibility for and implement a coherent and consistent rewards system
- Maintain responsibility for links with external support agencies

6.10. The **Deputy Headteacher** will:

6.10.1. Fulfil the responsibilities relevant to all teaching and support staff and in addition:

- Maintain overall responsibility for implementation of the Behaviour for Learning policy
- Maintain responsibility to hold other staff and leaders to account for their part in the consistent implementation of the policy
- Ensure that the application of the Behaviour for Learning policy reflects the ethos and values of the school
- Maintain responsibility for, and exercise discretion, in all external exclusions, both fixed term and permanent

6.11. **Governors** will:

- Support the school in promoting this Behaviour for Learning policy
- Support the school in developing a clear system of recognition and consequences
- Support permanent exclusion in extreme cases and isolation (internal) or suspension (external) as a temporary measure
- Monitor the implementation of the policy to ensure its effectiveness
- Support in promoting the school values of ACHIEVE.

7. Promoting good relationships

Students have told us that they want to be recognised whenever possible for positive actions, for making a positive contribution and for progress and achievement. It is important to understand that students will progress at different rates depending on their different skills and aptitudes and teachers should take care to ensure that recognition is provided equitably and fairly.

At Furze Platt, recognition and reward is earned through hard work, effort and a determination to succeed. The school requires ALL students to have high standards and expectations. ALL students are expected to have the desire to demonstrate the school's values of ACHIEVE in everything they do. ALL students are expected to show consideration to their environment and all those around them.

Students are recognised in every lesson, and outside the classroom, for adhering to our ACHIEVE values. This is recorded in ClassCharts, which acts as a report to parents and staff.

8. Student Code of Conduct – Respect Charter

Via the school's ACHIEVE values, all members of our community will make a positive contribution in everything they do. The Code of Conduct underpins a range of different systems across the school.

Ambitious:	Furze Platt students will be ambitious for both themselves and each other. All students will do their best in all they do, and will expect the same of everyone else. Students show ambition through: <ul style="list-style-type: none"> • Consistently doing their best in all they do • Being on time • Taking a pride in their appearance, being smartly and correctly dressed for any school activity and when travelling to and from school • Having the right equipment • Avoiding distractions, such as mobile phones / earphones
Collaborative:	Furze Platt students will recognise that they make the best progress when working as part of a team. Everyone will collaborate fully with all members of the school community – to both provide and/or receive assistance as required. Students collaborate effectively through:

	<ul style="list-style-type: none"> • Participating fully in all activities they are involved in, both in and out of the classroom • Working in a supportive way with every student they are grouped with, acting as a team player • Getting involved in a broad range of activities across the school community
Happy:	<p>Furze Platt students will treat everyone in the school community with the utmost respect, celebrating and welcoming all backgrounds. They will never discriminate, or accept discrimination, against others, including the use of offensive / derogatory language.</p> <p>Students help keep everyone happy by:</p> <ul style="list-style-type: none"> • Always being polite and courteous to everyone. • Celebrating each other's successes. • Encouraging participation in school and wider activities.
Integrity:	<p>Furze Platt students will always accept responsibility for their actions and choices. They consistently hold themselves, individually and collectively, accountable for their own success and that of others.</p> <p>Integrity is shown through:</p> <ul style="list-style-type: none"> • Refraining from, and standing up to, any bullying or discriminatory behaviours towards others. • Avoiding, and standing up to, any acts of physical aggression. • Respecting personal space, including keeping one's hands to oneself. • Being polite, courteous and honest with staff and listening to and carrying out instructions. • Doing nothing to endanger a healthy, safe and secure environment. • Ensuring forbidden items are not brought to school. • Respecting the school and wider environment through refraining from littering or bringing gum into school. • Always considering sustainability / environment when making choices. • Behaving in a sensible and courteous manner when travelling to and from school
Endurance:	<p>Furze Platt students will always try their hardest and will have the confidence to see failure as part of their learning journey. All objectives, both in and out of the classroom, will always be completed on time and to the best of anyone's abilities.</p> <p>Endurance is shown through:</p> <ul style="list-style-type: none"> • Handing in all work on time. • Always completing purple pen / improvements to work based on staff feedback. • Keeping going, even when things may be tough.
Versatility:	<p>Furze Platt students will always be prepared for and adapt to broad ranging situations and challenges, always showing organisation and initiative.</p> <p>Versatility is shown through:</p> <ul style="list-style-type: none"> • Taking new opportunities • Trying new (improved) ways of doing things
Excellence:	<p>Furze Platt students who are ambitious, collaborative, do all they can to be happy, and show integrity, endurance and versatility will be well on their way to achieve their own excellence – achieving whatever their goals may be.</p>

9. Recognising positive actions

Furze Platt Senior School is committed to recognising the efforts and contributions that all of our students make towards their work, the school and the wider community. The school is clear that regular acknowledgement of students is an essential part of their continued progress and development. **At all times, staff will give first attention to best conduct.**

This recognition is most effective when it is:

- Spontaneous and credible
- Clearly linked to achievement, accomplishment or positive actions
- Personalised to the individual

9.1. Reasons for recognition and reward

- Fulfilment of the school's ACHIEVE values
- Full and sustained engagement with learning in the classroom
- Representing the school - taking part in sports, house challenges, visits, trips, extra-curricular clubs, by being an ambassador for the school
- Sustained progress and effort
- High attendance to school
- Community and charity involvement

9.2. Types of recognition and reward (see Appendix 2)

Types of recognition include:

- Praise within lessons
- Positive comments on work
- Positive behaviour points, recorded in ClassCharts
- Positive phone calls home
- Postcards
- Badges / ties
- Public praise, including school newsletter & House awards
- Examination success
- Attendance recognition letters
- House celebration events
- Whole school celebration events
- Special responsibilities / privileges

10. Support and strategies for maintaining positive relationships

There will inevitably be occasions when a student's actions are not acceptable and support is necessary. While there will be occasions where clear markers / sanctions have to be implemented in order to draw clear boundaries on what the school will accept, we are clear that sanctions are not purely about retribution. It is essential that we empower students to understand the difference between right and wrong, and give them strategies to ensure that they make the right choices in future.

The school recognises that, while sanctions are an essential part of any school behaviour and discipline structure, that they do not work in isolation – and that relevant support and intervention programmes are critical in ensuring that our most vulnerable students are given the assistance they need.

10.1. Student support

- 10.1.1. The school recognises its legal duty under the Equality Act 2010 to prevent students with a protected characteristic from being at a disadvantage. Consequently, our approach to support student's actions may be differentiated to cater to the needs of the pupil.
- 10.1.2. The school's Special Educational Needs Co-ordinator will evaluate a student who exhibits challenging actions to determine whether they have any underlying needs that are not currently being met.
- 10.1.3. Where necessary, support and advice will also be sought from specialist teachers, an Educational Psychologist, medical practitioners and/or others, to identify or support specific needs.
- 10.1.4. When acute needs are identified in a student, we will liaise with external agencies, plan support programmes for that child, provide an alternative curriculum, or consider a multi-agency assessment for students who display continuous disruptive actions. We will work with parents to create the support plan and review it on a regular basis.

10.2. Interventions and Support Packages

The school recognises that there is limited local Alternative Provision available to support our students – either within RBWM or other surrounding local authorities. We therefore have to provide as much in-house provision as we can.

- 10.2.1. Where a student is behaving in a manner that is leading to regular consequences, including regular suspensions and/or isolations – or an increasing risk of them – Heads of Progress and Pastoral Managers, along with SLT will work with the student and their parent(s) to identify suitable support and intervention programmes.
- 10.2.2. Where available, the school will use external support programmes. These will be accessed either via an Early Help referral, or directly with the provider. Waiting lists for external provision can be lengthy.
- 10.2.3. The school has a suite of in-house provisions that we are constantly seeking to expand. Where staffing and resources are available, we aim to provide a relevant and timely intervention programme to give our most vulnerable students the support they need when they need it. (See Appendix 5).

11. Consequences of inappropriate behaviour

- 11.1.1. The school may use one or more of the following sanctions in response to behaviour that does not meet expectations:
 - A verbal reminder of expectations
 - Issuing a breaktime or after-school detention
- 11.1.2. When a student fails to respond to these initial measures, further supportive interventions may take place, such as:
 - Remove the student from the lesson/breaktime, which may result in an Isolation.
 - Letters or phone calls home to parents
- 11.1.3. For serious, or persistent breaches of behaviour, the school may:
 - Issue an Isolation
 - Issue a Suspension, or in some circumstances, Permanent Exclusion (see Suspensions & Exclusions Policy for further details)
 - Meet with parents
 - Put a student on report
 - Agree a behaviour contract / PSP
 - Refer the student for additional behaviour support
 - Refer the student to an alternative provision, either on or offsite
 - Where appropriate, the SENCo may be asked to arrange an external assessment of the student.
- 11.1.4. Two senior members of staff (SLT or Heads of Progress) are on Callout at all times, to deal with incidents that occur during the school day.
- 11.1.5. See Appendix 3 for the full Ladder of Sanctions.

11.2. Off-site behaviour

- 11.2.1. At Furze Platt we want to ensure our students are safe travelling to and from school and that they are encouraged to act in a responsible and respectful manner. Sanctions may therefore be applied where a student has behaved inappropriately off-site when representing the school and/or in school uniform, such as on a school trip or on the bus on the way to or from school.
- 11.2.2. There will be circumstances when we believe it is appropriate to facilitate opportunities for students to repair damage which occurred outside school. For example:
 - Any antisocial action travelling to and from school and/or whilst wearing school uniform
 - Taking part in a school organised or school related activity off site
 - Actions that pose a threat to another student or member of the public
 - Actions that could adversely affect the reputation of the school.

11.3. Suspensions & Exclusions

Whilst the focus of our Behaviour for Learning Policy is to facilitate students maintaining and restoring positive relationships there are occasions where a serious incident may lead to a Suspension to allow the school time to create a package of support and the student time to reflect on the impact of their actions. The Headteacher has the power to suspend and exclude. Further details can be found in the separate Suspensions & Exclusions Policy.

11.3.1. At Furze Platt Senior School, there is an escalating scale of suspensions / exclusions:

- Students may temporarily be removed from a lesson to allow time for restoration to take place. In most cases, this will be after the school's positive behaviour procedure has been followed, and a student requires space to reflect on the impact of their actions. In this instance, the student can be removed from the lesson either by the Head of Progress, HoD, or SLT. Students will then be placed in a 6th Form lesson.
- A second removal from a lesson in any given day will automatically result in the student spending the remainder of the day in Isolation.
- For more serious or repeated actions, a student may be placed in Isolation for a period of up to two days. They will be supervised and provided with work, but will not be allowed into lessons. Additionally, their break and lunch will be at a different time to the rest of the school. During this time opportunity will be provided for students to reflect upon the impact of their actions and restore the relationships affected.
- Suspensions from school. These will be applied once a student has failed to respond to initial sanctions and/or restorative procedures or for a small number of incidents considered so serious by the school that a suspension (of one day or more) is automatic.
- In the most serious cases, permanent exclusion from Furze Platt Senior School may be the only option left to the Headteacher.

11.4. Malicious allegations

11.4.1. Where a student makes an accusation against a member of staff and that accusation is shown to have been malicious, the Headteacher will ensure the student restores the damage caused in accordance with this policy. The serious nature of malicious allegations may also result in a suspended being suspended, or even permanently excluded.

11.4.2. Please refer to our Child Protection & Safeguarding Policy for more information on responding to allegations of abuse.

11.4.3. The Headteacher will also consider the pastoral needs of staff accused of misconduct.

11.4.4. Effective approaches to building relationships are characterised by a healthy balance between the rights and responsibilities of staff and students, based on mutual respect. However, it should always be clear that the Headteacher, teachers and other school staff must take charge. We have a duty of care to ensure that the learning environment is a safe, secure and enriching place to be at all times.

12. Behaviour Management

12.1. Classroom management

Teaching and support staff are responsible for setting the tone and context for positive behaviour (culture) within the classroom. The school is clear that the most effective form of positive behaviour management within the classroom comes from well-planned, stimulating and effectively delivered lessons, and that all adults in the school should model positive actions.

Staff will:

- Create and maintain a stimulating environment that encourages students to be engaged
- Uphold the school ACHIEVE values on a consistent basis
- Positively uphold the Student Code of Conduct
- Develop a positive relationship with students, which may include:
 - Greeting students in the morning/at the start of lessons
 - Always giving first attention to best conduct

- Establishing and relentlessly upholding clear routines, including line-up and a formal start to lessons
- Communicating expectations of behaviour in ways other than verbally
- Highlighting and promoting good behaviour
- Concluding the day positively and starting the next day afresh
- Having a plan for dealing with low-level disruption, including the use of micro-scripted interventions (“I noticed...I need...thank you”)
- Using positive reinforcement

The school recognises that individual classroom teachers may have their own routines and procedures in their classroom, depending on their subject and location, but these should be consistent with the overall school culture and character, routines, procedures and ethos.

12.2. Mobile Phones / Earphones

12.2.1. Students are not allowed to use their mobiles phones or earphones during the school day*. Phones and earphones should be kept turned off and kept out of sight.

12.2.2. Where mobile phones are seen, they will be confiscated and not returned to the student until the end of the day (on the first two occasions).

Full details can be found in our mobile phone policy.

*it may be appropriate for phones to be used with the permission of the teacher in Sixth Form lessons.

12.3. Uniform

All students are required to be in the correct uniform at all times. All staff are expected to enforce this, both during lessons and at breaktimes. See the Uniform Policy.

13. Reset Weeks

13.1. At periodic times throughout the school year there will be a ‘Reset Week’. The focus of these weeks will vary depending on the needs of the school and current emerging issues. An example week might focus on uniform, punctuality or equipment.

13.2. The focus of the Reset Week will be communicated in advance to parents and students. The week will focus positively on students’ engagement and additional rewards will be available for students who consistently meet our expectations. Students will receive additional support to ensure they are not only aware but also prepared for the focus. All staff will support students and be responsible for the issuing of rewards / sanctions during this time. Tutors will support and prepare students in advance and daily during the week, in order to ensure compliance.

13.3. Any student who does not meet expectations over this week will incur an immediate C2 Detention. Students who consistently fail to meet expectations over this week may also be placed in Isolation.

14. Restorative practice at Furze Platt

14.1. At Furze Platt we recognise that consequences are sometimes necessary. However, longer term positive actions are achieved through young people developing a better understanding of the consequences of their actions. To support young people in making positive choices Restorative practice plays an essential part as it:

- Repairs harm caused to relationships and communities by conflict
- Focuses upon the harm caused, rather than assigning blame and dispensing punishment which often fails to address the needs of those most affected
- Brings all parties together with an impartial facilitator to consider, from all points of view, what has happened and what can be done to put it right
- Encourages people to take responsibility for their actions and demonstrate integrity

14.2. Through the facilitation of restorative conversations:

- both parties to tell each other how their actions of affected each other
 - both parties to explain why they acted in the way they did
 - apologies to be offered and received
 - both parties to explain what needs they require to be met in order to move forward
- 14.3. Restorative practice at Furze Platt is based upon five core beliefs:
- The belief that everyone has their own unique perspective on a situation and needs an opportunity to express this and feel heard
 - That what people think at any given moment influences how they feel at that moment, and these feelings inform how they behave
 - That our actions impact on those around us
 - That when or needs are met we can function at our best and that all our actions are strategies we have chosen to meet our needs at the time
 - That it is those who are affected by an issue who are best place to find ways forward – in collaboration with each other

15. Pupil transition – Key Stage 2 to Key Stage 3

To ensure a smooth transition for all incoming Year 7 students each year, multiple transition activities are arranged:

- Furze Platt’s transition co-ordinator visits as many feeder primary schools as possible
- Relevant data is gathered on all students
- SENCO and ASD teams visit all students with EHCPs
- All Year 6 students have a Transition Day at Furze Platt during the summer term before they start with us, where they meet their peers, Heads of House to allow relationships to begin forming prior to students starting secondary school

To ensure the right support is in place for students, information related to their actions may be transferred to relevant staff at the start of the term or year. Information on such actions may also be shared with new settings for those students transferring to other schools.

16. Equal opportunities

Furze Platt fully recognises its responsibility and role in promoting and providing equality of opportunity for all, regardless of gender, religion, race or disability.

All staff are expected to:

- promote an inclusive and collaborative ethos in their classroom
- deal with any prejudice-related incidents that may occur
- identify and challenge bias and stereotyping in the curriculum
- support pupils in their class for whom English is an additional language
- keep up-to-date with equalities legislation relevant to their work

17. Monitoring & Review

17.1. This policy is reviewed annually by the Deputy Headteacher.

17.2. The scheduled review date for this policy is April 2023.

18. Links to other policies

- Child Protection & Safeguarding
- Anti-Bullying
- Cyber-Bullying
- Suspensions & Exclusions
- Drugs
- Mobile Phone
- Uniform

Appendix 1 (Application of Sanctions)

Very often, poor behaviour is a reflection of an unmet learning need.

We do not assume that our students know, for example, how to read or write; if they cannot, we will teach them. We therefore should not assume that students (especially younger students and those new to the school) know how to behave. These students need also to be taught how to behave. This may be through the application of sanctions, but this should be as a last resort.

The following principles must always be applied:

- Calm, consistent adult behaviour
- First attention for best conduct
- Relentless Routines

In many cases, a quiet verbal reminder of expectations is enough (“I noticed...I need...thank you). Students also need to be shown that attention is given to students demonstrating best conduct, and that rewards are given for behaviour that is ‘over and above’ these basic expectations.

The school operates a centralised system of afterschool detentions which take place on the day of the misdemeanour. All sanctions are recorded on ClassCharts which provides parents/carers with immediate notification.

Heads of Progress will monitor student attendance. When students do not attend, the Head of Department will be notified, and it should be followed up within the department. If the HOD wishes to set a further sanction, they should do this within their department; however failure to attend a detention will always be automatically escalated in line with the ladder of sanctions.

If behaviour still does not improve, or for one off, very serious breaches, a further range of interventions may be applied, but these can only be authorised by the Deputy Headteacher or Headteacher.

Appendix 2 (Ladder of Rewards):

Examples of Excellence					
Level	During lessons	Outside lessons (incl. to and from school)	Likely / possible reward	Staff Responsible	
Level One	R1	ACHIEVE+ (above the basics) Improved work ethic Excellent work in class Excellent homework Active participation in the lesson Being particularly helpful	ACHIEVE+ Being helpful Being kind and considerate towards others Participation in extra-curricular activity	Verbal praise 1HP	All staff
	R2	ACHIEVE+ (above the basics) Any typical R1 behaviour sustained over a period of several lessons	ACHIEVE+ Regular attendance at an extra-curricular activity Form tutor student of the week	Phone call or Postcard Home 5HPs	All staff
	R3	ACHIEVE+ (above the basics) Excellent work over a sustained period of time/piece of coursework/project work	ACHIEVE+ Participation in a school event (concert, sports fixture, Interhouse etc) Participation in a year group/departmental activity	Phone call or Postcard Home 10HPs	All Staff
Level Two	R4	Consistent punctuality over ½ a term 100% attendance over ½ a term No consequences in ½ a term Assisting the school community	Formal letter home 25HPs Super 75 Golden Tickets ACHIEVE badges	Middle Leaders	
	R5	Form tutor student of the term Outstanding work, effort or achievement in a subject over a sustained period of time 100% attendance for a whole term	Formal letter home 40HPs	Middle Leaders	
	R6	Outstanding Attitude to Learning across all subjects in termly report home Year / House Student of the Term Outstanding service to the school at a given event (SLT)	Formal letter home 60HPs	HoP HoH SLT	
Level Three	R7	Outstanding effort, achievement and/or service to school across the school year Year / House Students of the Year	Rewards ceremony 80HPs Honours board Half Colours ties / badges	HoD HoP HoH SLT	
	R8	Exceptional service and/or achievement, going above and beyond to achieve personal goals	Rewards ceremony Headteacher Commendation Honours Board 100HPs Full Colours ties / badges	Headteacher	

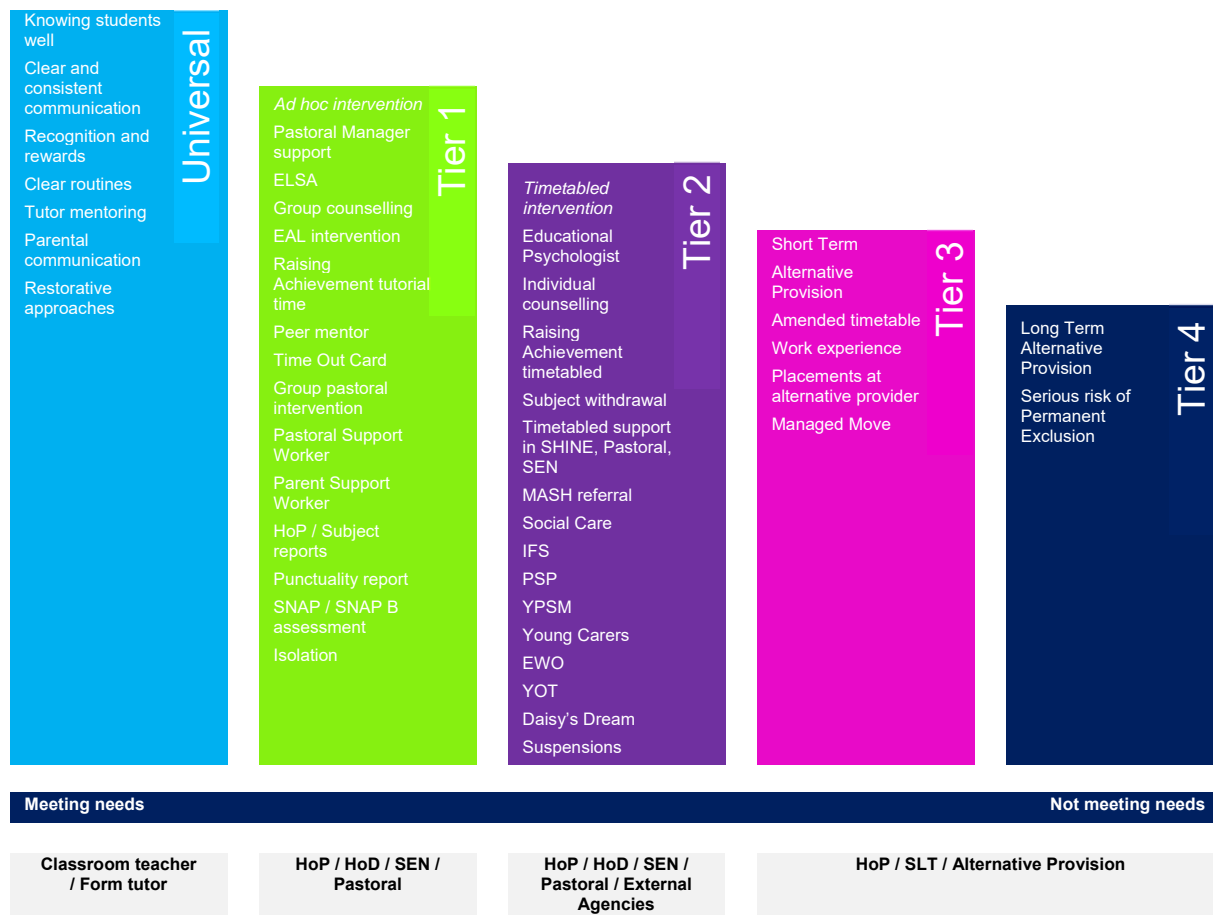
Appendix 3 (Ladder of Consequences):

Examples of Misdemeanours					
Level		During lessons	Outside lessons (incl. to and from school)	Likely / possible consequence	Staff Responsible
Level One	C1	Off task chatter Lack of equipment Chewing gum Uniform infringement Lack of progress in lesson Lack of homework Failure to keep hands to oneself	Out of lessons without reason/pass Chewing gum	Verbal warning 1CP Loss of ACHIEVE pt Confiscate as required	All staff
	C2	Lack of response to C1 Failure to follow instructions Eating in lesson Dropping litter Late Preventing others from learning Inappropriate language Arguing with other students Misuse of mobile phone Jumping lunch queue	Lack of response to C1 Failure to follow instructions Dropping litter Thoughtless behaviour Disrespect towards others/others possessions Rudeness to staff Inappropriate language/behaviour	C2 Detention (Break) 2CPs Confiscation of phone/earphones	All Staff
Level Two	C3	Continued C2 behaviour Refusal to follow instructions Rudeness to staff		Hosting (6 th Form lesson) / Isolation for duration of lesson & C3 Detention (45 min) Parental call 3CPs Tutor Report	All Staff Tutors
	C4	Disruption of C2 Detention Second C3 in a day Refusal to be hosted Uncorrected uniform infringement Truancy from lessons	Disruption of C2/C3 Detention Failure to attend C2/C3 Detention	Isolation for duration of day (until 4:00pm) 4CPs HoD Report / HoP Report (if across more than 2 Subject areas) C4 Detention (90 min)	Middle Leaders SLT
Level Three	C5	Failure to attend a C4 Detention Disrupting a C4 Detention Damage to property Bringing the school into disrepute Discriminatory behaviour Inappropriate/threatening physical behaviour Defiance/swearing directly at a member of staff Bullying Inappropriate behaviour towards a member of staff or student Behaviour that compromises the safety of others Theft Behaviour that seriously disrupts the school day Inciting others to fight		Isolation (1 day minimum) 8CPs SLT Report (AHT with HoP) Parent meeting with AHT / HoP	SLT / HoP
	C6	Continued C3/5 behaviour Failure to comply with the expectations of an internal exclusion Persistent verbal abuse of a member of staff Compromising the health and safety of school site Dangerous behaviour likely to hurt themselves or others Intimidating or threatening behaviour Violent conduct Bringing banned or inappropriate items onto the school site Wilful damage to school property / vandalism Extreme defiance		Suspension Alternative Provision Governors Disciplinary Panel Deputy Headteacher Report Parent meeting with DHT / HoP 10CPs	Deputy Headteacher / HoP
	C7	Continued C6 behaviour Possession of illegal items on the school site (e.g. weapons/knives/drugs/alcohol) Violence towards a member of staff Criminal Offences Persistent behaviour that repeatedly flouts the expectations of the school.		Permanent Exclusion Governors Disciplinary Panel 15CPs	Headteacher

Record in ClassCharts – Be aware of cumulative low level acquisition of points (if a C1 is escalated to a C2, please remove the C1) – be consistent

Appendix 4 (Tiers of Support):

Tiers of support acts as a guideline to staff in order to respond to concerns. Recognising patterns may lead to a staged approach to support in order to support the positive development of the student. A student may stay on a stage until positive development is evidenced or progress upwards in order to access additional support and provisions. Decisions about progressing will be made by a team including HoP, HoD and SLT.



Glossary of acronyms	
HoP	Head of Progress
HoD	Head of Department
AIMS	Academic Intervention Monitoring and Support group
SLT	Senior Leadership Team
CAMHS	Child and Adolescent Mental Health Services
PSP	Pastoral Support Plan
SEN	Special Educational Needs
HOH	Head of House

Appendix 5 (Interventions & Support):

A range of school led interventions which can be delivered in a timely manner to students who struggling with behaviour, not attending lessons regularly, or receiving internal isolations or external suspensions.

What?	Who?	Group Numbers/Time	Outcomes
Zones of Regulation Allows students to moderate their actions based on feelings.	Y7's KS3 Students who are challenged at expressing feelings.	4 Max 6 – 8 weeks	Students better able to moderate outburst by explaining their feelings based on colour. Students can use cards to show teacher how they feel. Teachers can use strategies to support students.
Anger Management Allow students to moderate and understand their anger.	Y7 – Y11 Following on from anger outbursts.	1:1 6 Weeks	Better control and understanding of emotions.
Anger Management Workshops for Parents.	Parents	1 session	Parents gain an understanding of the strategies and can work at home with their child.
ELSA Emotional Coaching	Y7 – Y11	1:1 6 – 8 Weeks	Improved recognition and understanding of emotions
Friendship Skills	Y7	Small Group 4 – 6 Weeks	
Anxiety Counselling Group	KS3 or KS4	Small Groups 6 weeks	Aim for students to build their own support network.
Anxiety Gremlin	Y7 – Y11	1:1 Support 6 weeks	Aim for students to self-regulate and understand anxiety.
Supporting Anxiety for Parents	All	Develop network group for parents Or 1 session	Aim for parents to be able to continue to support their child with anxiety. Create a support network which school could help facilitate.
Supporting Transition or Change	Y7	Group work 6 – 8 Weeks	Support students who are struggling with transition into secondary.
Self Esteem Dove – Confident Me Programme.	Y7 – Y11	1:1 or Small Group. 5 weeks.	Improves self-confidence. Improves body image.
Social Media Impact	Y7 – Y11	1:1 1 Session from Confident Me programme. Following on from social media issues.	Improves understanding of impact of social media and comments on others.
Academic Resilience Homework	Y7 – Y11	Home Learning Club	Aim – support and mentor through homework. Ongoing bookable resource on Evolve
Literacy Resilience Reading	Y7 – Y9	1:1 Additional literacy support reading	Build confidence to read and a love of reading.
Literacy Resilience Writing	Y7 – Y9	1:1 Additional writing support.	Build confidence to write cursive or use of laptop.
Literacy Listening Resilience	Y7 – Y9	1:1 Additional support to understand and decode listening.	Build confidence to understand that listening is a skill.
ASD	All	Following Diagnosis – Outreach programme.	Build their understanding of who they are.
ADHD	All	1:1 or 2:1	Understand how ADHD impacts them and their learning. Identify strategies to support their learning..

Academic Resilience	Y7 – Y11	1:1 or 2:1	Academic interventions to support progress. Students to identify challenges. Identify following incidents.
Academic resilience for parents	Parents	Workshop	Give understanding to parents the importance of resilience and how they can support their child.
Emotional Resilience Penn Resilience Programme Bounce Forwards	Y7 – Y11	Small Groups 1:1 Resilience programme.	2 Strands of Programme x 8 weeks.
Coach Mentor	Y7 – Y11	1:1 6 Week Programme	Coach Mentor
Sport Mentor	Y7 – Y11	1:1 or 2:1	Mentoring via sport. Talk through sport.
School Refusal	Y7 – Y11 Social Skills	1 Week 1:1 – Daily	Aim: Build on social skills. Build friendship skills. Build the team to support the skills for returning to school.
ABC (academic, behaviour, sCocial) – Mentoring via 6 th Form	Y7 – Y10	1:1 – 6 – 8 Weeks 6 th Form mentoring programme devised by Chris Djelani.	Aim: Match with 6 th former who had experienced similar needs lower down the school.
Kidscape Peer Mentoring Programme	Train Y9's and 10's to support Y7's and Y8's		Aim: Y10 and Y11 emotional mentoring support for Y7, Y8 and Y9

Appendix 6 (Powers of Staff):

The Department for Education is clear that the school has a number of legal powers. In certain circumstances, the Headteacher, or other staff at his direction have the power to:

- Search and/or screen students for prohibited items. We have the right to confiscate, retain and dispose of inappropriate items, although it is usual for parents to collect items. Obviously, in the case of illegal items, disposal or referral to the police is appropriate.
- Where appropriate, use reasonable force or make physical contact
- Discipline students beyond the school gate

Confiscation

In certain circumstances, the Headteacher, or other staff at his direction have the power to:

1. Confiscate items

The general power to discipline enables a member of staff to confiscate, retain or dispose of a student's property as a sanction and protects the member of staff from liability for damage to, or loss of, any confiscated items. At Furze Platt the following general approach to confiscation is adopted:

- Mobile phones or other electronic devices – these need to be out of sight or sound. If they are seen or heard they will be confiscated and sent to Reception.
- Non uniform items (e.g. jumper, hoody or jewellery) these will be confiscated and returned to a student at the end of the school day. If a student persists in wearing an item it may be withheld until a parent comes in, or for an extended period, at the discretion of the Head of Progress or member of the Senior Leadership Team.
- Any other item which is inappropriate, illegal or a deemed health and safety risk including: fireworks, alcohol, cigarettes, drugs, pornographic images, weapons or any item that could be used as a weapon. These will be confiscated and either returned directly to parents, destroyed or handed to the police, depending on the nature of the item.

2. Power to search

The law allows the school to search for 'prohibited items' including: fireworks, alcohol, cigarettes, drugs, pornographic images, weapons or any item that could be used as a weapon. Students can also be searched if there is reasonable suspicion that they possess:

- Any article that has been or is likely to be used to commit an offence, cause personal injury or damage to property.
- Any item banned by the school rules which has been identified in the rules as an item that may be searched for.
- A stolen item

At Furze Platt Senior School students will only be searched as a last resort. Only members of the Senior Leadership Team may search a student and in all cases will be conducted in the presence of a witness. Any search will respect the dignity of the individual. If a student refuses, the school can apply what they consider an appropriate sanction. In some circumstances it may be appropriate to call the police. Searches may include use of a metal detecting devices such as handheld scanners as well as licensed canine detection teams.

3. Power to use reasonable force

The school places high importance on the safety of all individuals. At Furze Platt Senior School we would only use this power as a last resort and in the following circumstances:

- To prevent a student committing an offence, injuring themselves or others or damaging property
- When a student's behaviour may be prejudicial to health and safety

Any member of staff is able to use reasonable force in these circumstances, however they must also be mindful of their own safety and, if necessary, send for Senior Leadership Team support.

Appendix 7 (Drugs & Alcohol in School):

Details of our school's approach to preventing drug and/or alcohol abuse are found in our Drugs Policy.

If any student or adult on school premises is found in possession of an unauthorised drug it will be confiscated. If necessary, a search of the individual will be conducted (as outlined in the school's behaviour policy.) If the drug is suspected to be illegal, the school will contact the police and immediately hand over the drug. If the substance cannot be legally destroyed or disposed of it will be handed to the police as soon as possible and not stored for any longer than is necessary. Talking with an individual about a drug related incident will have as its purpose to confirm or reject suspicions or allegations, rather than to conduct a wider investigation. Parents of students will be informed and other professionals from the LA, Drugs and Alcohol Action Team, Youth Service, Police, Health Service, Social Service etc may be informed or consulted as appropriate.

Drugs

A drug related incident may include any of the following:

- A student who is suspected of being under the influence of a drug;
- Finding drugs, or related paraphernalia on school premises;
- Possession of drugs by an individual on school premises;
- Use of drugs by an individual on school premises;
- Supply of drugs on school premises;
- Individuals disclosing information about their drug use;
- Rumours of drug possession supply or drug use;
- Reports of drug possession supply or drug use.

Alcohol

Students are not allowed to bring in alcohol on the school. Parents and visitors under the effects of alcohol will be asked to leave the premises and return at a later date for the safety of the whole school.

Appendix 8 (Approach to Learning):

At Furze Platt we recognise the absolute link between a student having a positive approach to learning and their outcomes. We measure approach to learning by the following criteria:

Outstanding: Consistently displays an excellent attitude that promotes ambition and demonstrates rapid and sustained learning. They always demonstrate a high level of integrity by demonstrating respect to everyone. They are highly motivated and show endurance in their learning. The student is happy in their approach to learning. They make a full and collaborative contribution to every task and demonstrate versatility in their approach to learning.

Good: Consistently displays an attitude that enables them to make good progress. They always show respect to everyone. They are motivated and are always on task, making a positive contribution to every task. They always demonstrate a high level of integrity by demonstrating respect to everyone. They are highly motivated and show endurance in their learning. The student is happy in their approach to learning. They make a full and collaborative contribution to every task and demonstrate versatility in their approach to learning.

Requires Improvement: Does not consistently display an ambitious attitude that enables them, or others, to make good progress. Their attitude can lead to disruption and they can show a lack of integrity in their consideration to others. They may lack endurance and occasionally need prompting to engage in their studies. They struggle to work collaboratively and lack the versatility to try new approaches to learning. The student does not always demonstrate that they are happy in their approach to learning. Their work regularly fails to meet our expectations of excellence

Cause for Concern: Consistently displays an attitude that lacks ambition and hinders them, or others, from making progress. They show a lack of integrity and their attitude can frequently lead to disruption or they can show a lack of consideration to others. They do not demonstrate versatility in their approach to learning. They often lack endurance and need prompting to engage and they do not attempt to work collaboratively. The student does not demonstrate that they are happy in their approach to learning. Their work rarely meets our expectations of excellence.