



Cleaner

Application Pack

Application Forms

Furze Platt Road, Maidenhead, Berkshire SL6 7NQ

Email: office@furzeplatt.com | Website: www.furzeplatt.com

Tel: 01628 625308 | Fax: 01628 782257

Cleaners required to start January 2022

Flexible hours – from a few hours up to a maximum of 35 hours a week
Between 7am and 8pm Monday to Thursday and 7am to 6pm on a Friday
Hourly rate £9.94 an hour (pay award pending)

Term time only although additional hours may be available at the weekends and during school holidays

Would you be interested in a term time only role helping to maintain a high standard of cleanliness at our expanding school?

We are looking for someone who is interested in working up to 35 hours a week (can be flexible) following a cleaning rota. You would be given sufficient training to enable you to operate domestic and industrial cleaning equipment and materials in a safe and sensible way. You would be required to clean specific areas of the school, refill and replace soap, towels and other consumables and collect and dispose of waste in and around the school site. We would also expect you to work in line with health and safety and COSHH regulations and make the Cleaning Supervisor aware of any hazards.

This role requires someone who is physically fit and able to bend and do light lifting or moving of furniture. In addition good communication, organisational and time management skills are required with the ability to work independently and as part of a team. You must be trustworthy and able to demonstrate high levels of integrity.

To discuss options and flexibility of hours please call Kevin Dandridge on 01628 625308 x137.

In order to complete an application form please refer to our school website www.furzeplatt.com. Application forms should be returned to Kiran.smith@furzeplatt.net. Only applications submitted on the school application form will be considered.

Closing date: ongoing
Suitable candidates will be contacted regarding interview dates



Cleaner

Job Description: Cleaner

Line Manager:	Cleaning Supervisor
Main Purpose of Role:	To undertake cleaning duties to maintain a high standard of cleanliness within the school, as directed.

Main Responsibilities:	
<ol style="list-style-type: none"> 1. Follow a cleaning rota to ensure cleaning services are delivered to the required standards and in the right places. 2. Operate domestic and industrial cleaning equipment and materials in a sensible way, following appropriate training. 3. Report any damage of domestic and industrial cleaning equipment and materials to the Cleaning Supervisor. 4. Work effectively in line with health and safety and COSHH regulations and take remedial action where hazards are identified, reporting serious hazards to the Cleaning Supervisor immediately. 5. Collect and dispose of waste in and around the school site. 6. Refill and replace soap, towels and other consumables. 	

OTHER	
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This job description sets out the duties of the post at the time it was drawn up. Such duties may vary from time to time without changing the general character of the duties of the level of responsibility entailed. Such variations are a common occurrence and cannot themselves justify a reconsideration of the grading of the post.

I have read the Job Description and understand the outline of my responsibilities as set out above. I accept that these may change from time to time in accordance with business requirements and will be reviewed annually as part of my performance appraisal. I also understand that I may be requested to carry out other reasonable activities from time to time which are in line with the requirements of the business.

Name:	Signature:
Date:	

Furze Platt Senior School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Person Specification: Cleaner

	Essential	Desirable	How to be tested
Qualification criteria: 1. Eligible to work in the UK	✓		Application form
Experience of: 1. Working in a cleaning role. 2. Working in an educational environment.		✓ ✓	Application form and interview
Behaviours, Skills and Strengths: 1. Must be physically fit, able to bend and do light lifting or moving of furniture. 2. Good communication skills and the ability to listen and communicate confidently, effectively and sensitively with other members of the facilities team and school staff. 3. Good organisational and time-management skills. 4. Able to work under pressure, prioritise and meet deadlines. 5. Able to work independently and use own initiative but also be an effective team player. 6. Able to demonstrate high levels of honesty and integrity at all times. 7. A willingness to acquire specialist knowledge of Health and Safety on site.	✓ ✓ ✓ ✓ ✓ ✓		Application form and interview
Other: 1. This post is subject to an enhanced DBS disclosure. 2. The post holder must be committed to safeguarding the welfare of children.	✓ ✓		DBS Process References