

December 2018

Dear Parent/Guardian,

**Re: Year 13 Prom, Wednesday 26<sup>th</sup> June 2019**

As Year 13 is our final year of secondary education, it is our intention to offer an event which unites the year group for one final time to celebrate the success and time we have spent together during our years at Furze Platt, whether that be from Year 7, or joining us throughout the last few years.

We are pleased to announce that we will be holding our Year 13 Leavers' Prom on 26th June 2019 at Badgemore Park Golf Club, Henley on Thames, Oxfordshire, RG9 4NR. The event will take place from 7.30pm until 12:30am.

After reviewing the costs that come with the venue and the organisation of this event, the ticket prices will be set at £35 per person. The ticket price will include full hot buffet, DJ, photo booth, arrival drink and fully licenced bar. We will be requiring a deposit of £15 per person by Thursday 31st January 2019 to secure your son/daughter's booking for the event. We would kindly request that if your son/daughter or yourself are making the payment(s), may this be through your school WisePay account. Every student has a WisePay School account. If you require login details for this system, please contact the finance department at [mila.coombs@furzeplatt.net](mailto:mila.coombs@furzeplatt.net) or [claire.eadie@furzeplatt.net](mailto:claire.eadie@furzeplatt.net) who will be happy to assist. If your son/daughter need to pay for more than one person under one name (e.g for a plus one), you are able to do so, as long as you notify the Head Boy or Head Girl (Adam Simmonds and Gaby Ford) of the names that come under your payment.

How to use WisePay when on the application/website:

- Find the tab 'Payments & Bookings'
- Click on 'Trips and Visits'
- Select 'Yr 13 Prom' – then add the payment(s)

Once again, if this is proving to be difficult, please contact the finance department.

As an alternative option, if this method of payment is of great inconvenience, there will be the option to pay via cash upon agreement with the Head Boy and Girl.

In terms of transport to the event, students who can drive will have the option of leaving their car over night to then be collected the following day by 1pm. Please feel free to arrange different methods of transport to the event otherwise.

We thank you in advance for your cooperation and look forward to this celebratory evening for Year 13.

Yours sincerely

Head Boy & Head Girl

Adam Simmonds and Gaby Ford