



***GOLD DUKE OF
EDINBURGH AWARD
Assessor's Report Pack***

Name:

Tutor Group:



FURZE PLATT
SENIOR SCHOOL



Writing Assessor Reports

Thank you for your time and commitment offering to assess the Physical section of a participant's Gold Duke of Edinburgh's Award.

We appreciate your assistance and hope that you enjoyed your involvement, helping a participant through the section and helping them get the most from the activities they have undertaken.

The Assessors Report

When the participant has completed the minimum time requirements and achieved their goals, the DofE requires a written report, which is a record of their progress. This is called an **Assessor's Report**.

What is the role of an Assessor?

- Understand what the Participant wants to get out of the activity and help them set their goal
- Help them with advice, training and supervision as needed
- Support and encourage them while they are doing their activity
- Be available throughout the time they are doing their activity and monitor their progress
- Do a final assessment at the end – discussing their experiences, how they developed and reached their goals.

Completion of the section

Young people have met the DofE requirements if they've demonstrated effort, perseverance and improvement. They will also need to have met the minimum time requirements of three or six months.

What should my Assessor's report contain?

The feedback within the Assessor's Report must be personal to the individual and usually made up of several short paragraphs, complimenting their achievements.

It is not acceptable to simply say "he/she satisfactorily completed the Physical section".

You must also include the following:

- Participant's name
- The activity undertaken
- The dates they did their activity
- Your name and role
- Your contact details

Below is an example of a report submitted by an Assessor.

"Jack has been consistently attending the gym for all most 2 years now.

He has worked on muscular endurance, cardiovascular fitness, muscular strength and agility. He has employed a plethora of methods from plyometrics to weight training, showing determination and dedication throughout.

Whatever the weather, Jack would be there.

He has improved greatly as an athlete, due to his informed training and fantastic outlook and attitude, he has become a healthy, agile and strong young man.

He has even begun to show leadership in showing younger students the ropes in the gym."

How to submit your report

An Assessor report for each section is mandatory for every participant. You can provide a report in many different ways:

Online

To enter your report online, visit www.DofE.org/assessors and follow the instructions. You will need the participant's name, their eDofE ID number, their DofE level and the section you have assessed.

On paper

Please fill in your comments either on the back of this sheet or their welcome pack, and hand it back to the young person, who will scan it and upload it. You can also supply a certificate, letter etc. for them to scan or upload.

Please contact the participant's DofE Manager, Desrene Carty, at dofe@furzeplatt.net, if you need further information or support to complete your report.



ASSESSOR'S REPORT
PHYSICAL

Participant: _____
eDofE ID No.: _____
Level: Gold

Date started: ____/____/____ Completed: ____/____/____

Goals set by participant: _____

Assessor's comments:

Please write as much as possible talking about training teamwork (if applicable) and achievements. What you write will celebrate the achievement of the young person and will form part of their permanent record of their DofE programme.

I confirm that the above participant has attended during the above period and has averaged at least 1 hour per week over this period.

Signature: _____

Assessor's first name: _____ Last name: _____

Assessor's position/qualification: _____

Assessor's phone number: _____

Assessor's email: _____

Writing Assessor Reports

Thank you for your time and commitment offering to assess the Skills section of a participant's Gold Duke of Edinburgh's Award.

We appreciate your assistance and hope that you enjoyed your involvement, helping a participant through the section and helping them get the most from the activities they have undertaken.

The Assessor's Report

When the participant has completed the minimum time requirements and achieved their goals, the DofE requires a written report, which is a record of their progress. This is called an **Assessor's Report**.

What is the role of an Assessor?

- Understand what the Participant wants to get out of the activity and help them set their goal
- Help them with advice, training and supervision as needed
- Support and encourage them while they are doing their activity
- Be available throughout the time they are doing their activity and monitor their progress
- Do a final assessment at the end – discussing their experiences, how they developed and reached their goals.

Completion of the section

Young people have met the DofE requirements if they've demonstrated effort, perseverance and improvement. They will also need to have met the minimum time requirements.

What should my Assessor's report contain?

The feedback within the Assessor's Report must be personal to the individual and usually made up of several short paragraphs, complimenting their achievements.

It is not acceptable to simply say "he/she satisfactorily completed the Skills section".

You must also include the following:

- Participant's name
- The activity undertaken
- The dates they did their activity
- Your name and role
- Your contact details

Below is an example of a report submitted by an Assessor:

"Lewis improved his skills during our street dance sessions by learning two different styles of street dance; House and Breakin'. He built his knowledge of different styles of music, including the difference in beat, tempo and intention. Lewis went on to learn foundations steps from both styles with the intention to build his own choreography with these steps and the dynamics we have learnt can be added to make choreography unique. He built his confidence week on week as he learnt more and you could see a real performance side to him. The less self-conscious Lewis became, the more you could see real talent. He worked very hard when in the studio and I feel he has gained a beginner's guide to House and Breakin."

How to submit your report

An Assessor report for each section is mandatory for every participant. You can provide a report in many different ways:

Online

To enter your report online, visit www.DofE.org/assessors and follow the instructions. You will need the participant's name, their eDofE ID number, their DofE level and the section you have assessed.

On paper

Please fill in your comments either on the back of this sheet, or their welcome book and hand it back to the young person, who will scan it and upload it. You can also supply a certificate, letter etc. for them to scan or upload.

Please contact the participant's DofE Manager, Desrene Carty, at dofe@furzeplatt.net, if you need further information or support to complete your report.



ASSESSOR'S REPORT
SKILLS

Participant: _____
eDofE ID No.: _____
Level: Gold

Date started: ____/____/____ Completed: ____/____/____

Goals set by participant: _____

Assessor's comments: *Please write as much as possible talking about training teamwork (if applicable) and achievements. What you write will celebrate the achievement of the young person and will form part of their permanent record of their DofE programme.*

I confirm that the above participant has attended during the above period and has averaged at least 1 hour per week over this period.

Signature: _____

Assessor's first name: _____ Last name: _____

Assessor's position/qualification: _____

Assessor's phone number: _____

Assessor's email: _____

Writing Assessor Reports

Thank you for your time and commitment offering to assess the Volunteering section of a participant's Gold Duke of Edinburgh's Award.

We appreciate your assistance and hope that you enjoyed your involvement, helping a participant through the section, and helping them get the most from the activities they have undertaken.

The Assessor's Report

When the participant has completed the minimum time requirements and achieved their goals, the DofE requires a written report, which is a record of their progress. This is called an **Assessor's Report**.

What is the role of an Assessor?

- Understand what the Participant wants to get out of the activity and help them set their goal
- Help them with advice, training and supervision as needed
- Support and encourage them while they are doing their activity
- Be available throughout the time they are doing their activity and monitor their progress
- Do a final assessment at the end – discussing their experiences, how they developed and reached their goals.

Completion of the section

Young people have met the DofE requirements if they've demonstrated effort, perseverance and improvement. They will also need to have met the minimum time requirements.

What should my Assessor's report contain?

The feedback within the Assessor's Report must be personal to the individual and usually made up of several short paragraphs, complimenting their achievements.

It is not acceptable to simply say "he/she satisfactorily completed the Volunteering section".

You must also include the following:

- Participant's name
- The activity undertaken
- The dates they did their activity
- Your name and role
- Your contact details

Below is an example of a report submitted by an Assessor:

"Sarah excelled whilst volunteering as a peer educator.

She has a personable nature and was able to talk to the younger kids on their level and engage with them. From September- December 2017, her confidence seemed to grow.

A stand out moment for us was when Sarah handled a situation with great maturity. This experience will be great to enhance Sarah's CV, and we hope she continues working with us. Well done Sarah."

How to submit your report

An Assessor report for each section is mandatory for every participant. You can provide a report in many different ways:

Online

To enter your report online, visit www.DofE.org/assessors and follow the instructions. You will need the participant's name, their eDofE ID number, their DofE level and the section you have assessed.

On paper

Please fill in your comments either on the back of this sheet, or in their welcome pack and hand it back to the young person, who will scan it and upload it. You can also supply a certificate, letter etc. for them to scan or upload.

Please contact the participant's DofE Manager, Desrene Carty, at dofe@furzeplatt.net, if you need further information or support to complete your report.



ASSESSOR'S REPORT
VOLUNTEERING

Participant: _____

eDofE ID No.: _____

Level: **Gold**

Date started: ____/____/____ Completed: ____/____/____

Goals set by participant: _____

Assessor's comments:

Please write as much as possible talking about training teamwork (if applicable) and achievements. What you write will celebrate the achievement of the young person and will form part of their permanent record of their DofE programme.

I confirm that the above participant has attended during the above period and has averaged at least 1 hour per week over this period.

Signature: _____

Assessor's first name: _____ Last name: _____

Assessor's position/qualification: _____

Assessor's phone number: _____

Assessor's email: _____